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cc:

Subject: Notes of 3/1/00 Phoenix Meeting Roles and Responsibilities

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Attendees:

Joe Hirko	Ken Rice	Kevin Hannon	James Reece
David Berberian	John Bloomer	Rich DiMichele	Larry Cison
Diane Hetzel	Everett Plante	Rex Shelby	

A. Information Technology – Everett Plante

- Front Office – Trading
- Mid Office – Trading
 - Booking
 - Reporting
- Administrative Systems
- Business Reporting Systems (Enterprise Systems)
- Billing Settlement Systems
- Customer Care / Sales Automation

B. Service Delivery Systems – Diane Hetzel

- Customer Order Activation
- Extranet
- Configuration Management (Device Knowledge)
- Monitoring & Event Logging

Items on which Everett will execute but Diane will have role in design and functionality

- Intranet
- Customer Information System
- Fixed Assets / Network Inventory

C. Product Development – John Bloomer

Coordination with software engineering and early involvement of engineering in the early stages of development

Development Steps

- Idea / Product mkt assess
- Business case
- Concept, mkt validation

Software Development

- Mkt requirements Document (spec)

W/business analysis

- Prototype, RAD
 - Requirements analysis
 - Development of test methodology
 - Prod strategy, roadmap
 - Strategic vendor solution, feature/function
 - PRD – final spec
 - Code integrate
 - Design, build, test
 - Alpha, beta test
 - Deployment / launch
 - Sustaining engineering
- Architecture
 - QA, stress test SLA's
 - Production script, monitor

D. BOS Kernel – Larry Ciscon

1. API
2. Toolkit
3. Forward Reservation
4. Request and Grant QOS
 - Fulfill / Optimize
 - Dispatch
 - Devices

E. Software Engineering – James / David Reece

1. Pooling Point Business Logic
2. Content Locator
3. Product Development – w/Bloomer
4. BOS Utilities
 - Support Modules
 - Caching
 - Application management
 - Directory services
 - Policy services
 - Security
 - Log / Metter
5. Interagent

F. AHI

- What does AHI bring?
- Transaction processing – path selection & provisioning
 - Web interface
 - Meter / bill / collect
 - T-1 provisioning
 - Telecom experience

G. Web Ownership

- Everett will own the infrastructure
- Development will driven by user
- External Web site – Claudia Johnson
- StationCast – David Cox
- Event Portal – John Bloomer
- Showcase – John Bloomer
- Extranet – Diane Hetzel
- Training – Scott Yeager